

MICHIGAN STATE
UNIVERSITY

March 16, 2010

To Whom It May Concern,

This letter is to confirm that Taylor Raymond is enrolled in the Teacher Certification Program at Michigan State University. This student is in good standing and is currently completing the internship teaching year.

The College of Education must do a final review after grades become available during the second week of May 2010 to verify that all MSU and Michigan Department of Education (MDE) requirements for certification have been met. The review typically takes two to six weeks. Once successful completion of the teacher preparation program has been verified, the student will be recommended for certification to the MDE and will receive either:

- A "90-day letter" that may be used in lieu of the Provisional Teaching Certificate for a period of 90 days while the certificate is processed and the licensing fee is collected by the MDE, **or**
- A letter indicating that a recommendation has been made to the MDE, but that special processing related to the disclosure of one or more convictions prevents issuance of a "90-day letter" by Michigan State University. If it is the MDE's decision to grant a teaching certificate, the candidate will be billed for the licensing fee and the teaching certificate will be issued when the fee has been paid.

It is the student's responsibility to apply for the Provisional Certificate. Questions about certification requirements or the application process should be addressed to the Certification Secretary (linsemi2@msu.edu; [517] 353 5146). We anticipate that most of our recommendations will be made to the MDE by the end of June 2010.

Sincerely,



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